



Change of Session Form



Child's Name _____ DOB _____

15 hours free entitlement only – (delete as appropriate)	
I would like term time only sessions (No Holiday session I will book separately if required)	I would like all year-round childcare (I understand I will have to pay during holidays)

30 hours free entitlement only – (delete as appropriate)	
I would like term time only sessions (No Holiday session I will book separately if required)	I would like all year-round childcare (Up to 22 funded hours can be used per week)

Tiggers ONLY Muddy Munchkins (delete as appropriate)	
I would like my child to attend Muddy Munchkins 1 day a week	I would NOT like my child to attend Muddy Munchkins 1 day a week

	Monday	Tuesday	Wednesday	Thursday	Friday
8 - 6 (Full day)					
8 – 9 (Breakfast)					
9am -12pm (morning session)					
12pm -3pm (afternoon session)					
3pm – 4pm/5pm/6pm					

- I understand that I must give 4 weeks' notice to cancel or amend any session.
- I understand that my child must attend a minimum of 15 hours
- I understand Muddy Munchkins is classed as a separate classroom; and if my child does not want to attend or is unwell, they will not be able to attend the nursery on that day.

Preferred date to start changed sessions:

Signed _____ Date _____

Office use only:

Dear _____ Thank you
for filling in the change of session form. Sessions have been approved as follows:

Starting from:

Monday	Tuesday	Wednesday	Thursday	Friday

Unfortunately there is a problem with the sessions and so they have now been placed on a waiting list.

Piglets/Tiggers Room Supervisor: _____ has
changed their sessions they will be attending for the following:

Starting from:

Monday	Tuesday	Wednesday	Thursday	Friday