



Buddies Change of Session form

Child's Name:	
Year/Class:	
Preferred Start Date:	

I would like my child to attend the following Breakfast and/or After School Club sessions every week during term time until further notice. I understand that I am to collect my child from after school club at the time I have specified and will incur an extra half hour charge if collected after the pre-arranged time.

After School Club:

	Monday	Tuesday	Wednesday	Thursday	Friday
4.30 pm					
5.00 pm					
5.30 pm					

I understand I must give a minimum of 4 weeks' notice of cancellation or change of sessions in line with Sunbeams Terms and Conditions, otherwise the booked sessions must be paid for.

Parent/Care Giver Name:	
Signature:	
Date:	

.....
Office use only:

DearMany thanks for filling in the change of session form.

The sessions have been approved as follows, and will start from:

After School Club:

Monday	Tuesday	Wednesday	Thursday	Friday

Unfortunately, there is a problem with the sessions and so they have now been placed on a waiting list.

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Buddies Supervisor: has changed their sessions and starting from..... will be attending for the following:

After School Club:

Monday	Tuesday	Wednesday	Thursday	Friday